

WINONA PUBLIC LIBRARY COMMUNITY POSTING & BROCHURE POLICY

The Winona Public Library provides a community bulletin board in its lobby as well as a brochure rack along the stairs to the second floor. Posted materials do not indicate endorsement or partnership by the library.

All materials must be submitted to library staff for posting. Poster/event flyers can be turned in at the Checkout Desk. Brochures can be turned in to the Reference Desk.

Space is given on a first-come, first-serve basis with preference given to the library, friends of the library, city of Winona, and Winona County. Posters and flyers must be related to events in the area. Brochures not related to specific events will be removed after 60 days. Materials larger than 8.5 x 11" will only be posted if space is available. Brochures must be no larger than 8.5 x 3.75." The library assumes no responsibility for the preservation of items posted. Items for distribution or posting will not be returned.

The following items will not be posted or distributed in the Winona Public Library:

- Advertisements of personal services or products (Solicitations)
- Petitions
- Job postings
- Rental announcements
- Campaign/political literature